

## ATLAS Workbench Log-On Tip Sheet

1. Go to the NCDOT Connect Site at the following link.

<https://connect.ncdot.gov/Pages/default.aspx>

2. Scroll down the page and click on Preconstruction.

The screenshot displays the NCDOT Connect Home page. At the top, there is a navigation bar with tabs for 'Doing Business', 'Bidding & Letting', 'Projects', 'Resources', and 'Local Governments', along with a search bar. Below the navigation bar is a banner for 'Connect NCDOT Home' with the tagline 'Bringing Business and Government together with online collaboration.' The main content area is divided into four sections: 'Browse All Sections', 'More Site Content', 'Your Team Sites', and 'Support & Help'. The 'Browse All Sections' section lists 'Doing Business', 'Bidding & Letting', 'Projects', 'Resources', and 'Local Governments'. The 'More Site Content' section lists 'Manuals', 'Maps', 'Training', 'Groups & Committees', 'Events', and 'Contenido en Espanol'. The 'Your Team Sites' section includes a search bar, a dropdown menu for 'All Team Sites', and a list of team sites: 'Projects', 'Teams', 'Office of Civil Rights', 'OJTArchive', and 'Planning'. A blue arrow points to the 'All Team Sites' dropdown menu. The 'Support & Help' section lists 'New User?', 'Signing In', 'Your Account', 'Technical Information', and 'Need More Help?'.

- You can bookmark this page to return to it quickly. Type your project name in Find a Site box or click on the Division and scroll down to your project. Click on the project name.

**Preconstruction** ▸ **Preconstruction Projects Home**  
 Preconstruction information for NCDOT Highway and Bridge projects. Send any problems or concerns to [preconstruction.pwsupport@ncdot.gov](mailto:preconstruction.pwsupport@ncdot.gov).

Home  
 My Precon  
 ▸ Precon Dashboard  
 ▸ My Precon Projects  
 ▸ My Submittal Reviews

Tools  
 ▸ ATLAS Data Search Tool  
 ▸ ATLAS Data Screening Tool  
 ▸ Manage Project Contacts  
 ▸ Preconstruction Search  
 ▸ Usage Assessment

Resources  
 ▸ Bridge Plans and Reports

**Find a Site**  
  
 OR

Division 01 15401.1048012 Southdock Emergency  
 15801.1027014 Currituck Bridge 7  
 Division 02 15BPR.11 Camden 43 and 44  
 Division 03 15BPR.23  
 Division 04 15BPR.41 Dare No.9  
 Division 05 15BPR.46  
 Division 06 15BPR.60  
 15BPR.7 Currituck No 15  
 15BPR.8 Bertie 38  
 .....

- Once your project loads, open the ATLAS tools bar.

**R-3419** ▸ **R-3419**  
 US 158 from US 64-NC 12 to Eastern end of WMB Access Management  
 Dare

Division 01 Preconstruction ▸ R-3419

Preconstruction Home  
 Precon Dashboard  
 Project Site  
 ▸ Change Report  
 ▸ Recently Modified  
 ▸ Key Documents  
 ▸ Project Contacts  
 ▸ Email Project Contacts  
 ▸ Project Info R-3419  
 ▸ Project Structures

Project Management  
 ▸ Project Schedule

Precon Tools  
 ▸ Pay Items & Quantities  
 ▸ Division 01 Preconstruction

**NOTICE:** All libraries will be locked approximately 7 weeks prior to letting to ensure there are no changes during plan checking and finalization. Please make sure everything is uploaded and marked before locking. This includes final sealed plans, final sealed special provisions, labeling key documents, etc. For any changes or additions needed after this date, please contact the Contract Office for central let projects [finalplans@ncdot.gov](mailto:finalplans@ncdot.gov), or the Division PM for division let projects.

▸ General  
 ▸ Disciplines  
 ▸ Collaboration  
 ▸ LET Preparation  
 ▸ Post LET  
 ▸ **ATLAS Tools**

**Consulting Firm Access Summary**

Role	Firm Name
Prime	LJB Inc (former ZAPATA-LJB PLLC)
Prime	Three Oaks Engineering Inc.



5. Click on the ATLAS Workbench tool.

**R-3419 • R-3419**  
US 158 from US 64-NC 12 to Eastern end of WMB Access Management  
Dare

Division 01 Preconstruction ► R-3419

**Preconstruction Home**

**Precon Dashboard**

**Project Site**

- Change Report
- Recently Modified
- Key Documents
- Project Contacts
- Email Project Contacts
- Project Info R-3419
- Project Structures

**Project Management**

- Project Schedule

**Precon Tools**

- Pay Items & Quantities
- Project Commitments
- Submittal Tracker

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**General**

**Disciplines**

**Collaboration**

**LET Preparation**

**Post LET**

**ATLAS Tools**

- ATLAS Workbench**  
Use the Workbench to monitor project status, submit your final project documents, and upload spatial deliverables.
- ATLAS Data Search Tool**  
Use the Data Search Tool to access GIS datasets from multiple sources in one single search interface.
- ATLAS Screening Tool**  
Use the Screening Tool to analyze a project study area for natural and human environment impacts based on key GIS datasets.

6. Enter your credentials for the NCID logon and hit enter.

**NCID**

lypaugh

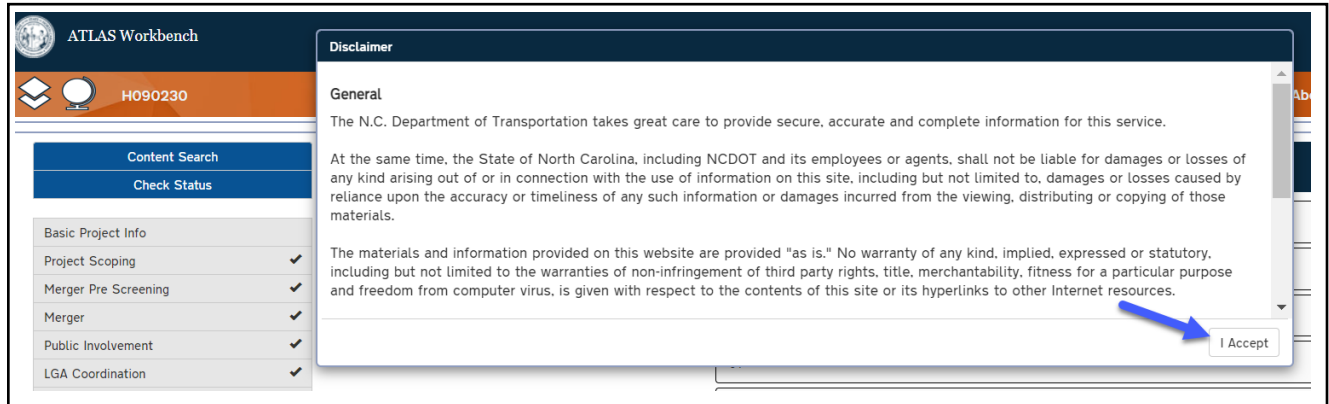
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**NCID Login**

[Forgot Username](#)  
[Forgot Password](#)  
[Unlock Account](#)

[Need Help?](#) [Register!](#)

- The ATLAS disclaimer window will pop up. After reading the disclaimer, click on the I accept button.



- You are then in the Workbench for your Project.

